

**Kyrene de la Sierra**  
**P.T.O. General Meeting Minutes**  
**May 16, 2012**

**Meeting called to order: 9:07am**

**Meeting Adjourned: 10:07am**

**Attendees:** Rhonda Jones, Margo Lipari, Terri Keaton, Melissa Lien, Dana Westerman, Beth Hare, Brittny Strubbe, Chris Zaenglein, Beth Hare, Tausha Sailors, Gina Jones, Jill Ostendorp, Karen & John Werner and Kim Tussing

**Minutes approved by :** Melissa Lien, Tausha Sailors

**Treasury Report: (4/11/12 – 5/15/12)**

Beginning Cash Balance	\$33,692.97
Total Income	\$37,234.40
Total Expenses	\$25,451.71
Ending Cash Balance	\$45,475.66

**Principals Report:** Report given by Dana Westermann

- Kindergarten area upgrade – tables to arrive at Sierra at the end of June. Tables red/poles beige.
- Tracey's last day is June 29, 2012.
- Mr. Maloney is new interim principal.
- Sierra's school office opens for the new school year on July 23, 2012, for office staff only.
- Meet the teacher is August 2<sup>nd</sup>, 5:30pm – 7:00pm.
- YMCA will provide catered lunch for Sierra office staff on May 24<sup>th</sup>, therefore office will be closed for one hour after school release.
- Music teachers will be Dr. Tom and Dr. Jessica Van Oostrom.

**Other Business:**

- "Bylaw Change" - Parents in attendance approved and voted for the PTO board to increase the spending proposal limit from \$250 to \$400 without parent vote approval. Going forward, all spending proposals over \$400 will have to be voted on by the parents.
- Office Supply Packs – parents will have the opportunity to purchase office supply packs in lieu of shopping for school supplies for each grade level. This program is optional. This program will go live May 16<sup>th</sup>. Orders need to be completed online by June 17<sup>th</sup>. Supplies will be delivered at meet the teacher. Website to order these supply packs is [www.epipacks.com](http://www.epipacks.com), enter school ID: KYR007.
- Request from Rhonda Jones for referrals for people to fill open chair positions.
- Think about video conferencing for meetings (Skype, YouTube) and email Rhonda your opinions (Discussion held on this).
- P.T.O. is currently planning three live meetings for the 2012/13 school year.
- Melissa Lien reported on P.T.O. Thank yous.
- Gina reported on boxtops/labels.
- New P.T.O. email address to go out to parents.

### Committee Reports:

- **Teacher Appreciation**
  - Doing too much by giving them something every day, per teacher's feedback. Kept it simpler this year by catering two meals and giving each teacher a gift card.
  - Dana Westermann will confer with Tammy and then complete an email survey of all teachers in order to get feedback on teacher appreciation.
- **Book Fair**
  - Rhonda reported that **Helen** needs volunteers from 2:15 – 3:00pm on the remaining days of the bookfair.
- **5<sup>th</sup> Grade Celebration**
  - Beth Hare reported that the party is May 23<sup>rd</sup>, 9:00-12:00pm on the field.
  - Working on DVDs which will be distributed at promotion ceremony.
  - **Beth needs a check from Terri Keaton for the slide and the balance.**
- **Yearbook**
  - Kim Tussing reported that yearbooks are in and should be distributed to teachers by Monday, May 21<sup>st</sup>, in the afternoon.
  - Getting good feedback on the hardcover.
  - Getting down into our reserve orders – they are almost sold out!
  - Need volunteers for next year: 3-4 people.
- **Website**
  - Rhonda reported that the P.T.O. website is up and running.
  - 2012/13 website and social media will be primary communication for the P.T.O.
  - Paypal donate button is operational.
  - Sizzle will go out every other month or quarterly, no longer monthly.
  - QR codes and P.T.O.'s website/facebook/twitter should go on all flyers for meet the teacher.

"Respectfully Submitted"

*Margo Lipari, May 16, 2012*

Margo Lipari

*Monica Gellman, May 16, 2012*

Monica Gellman

