

Kyrene de la Sierra

P.T.O General Meeting Minutes

September 13, 2011 9:00 AM and 6:00 PM

Meetings called to order: 9:00 AM **adjourned:** 10:05 AM
6:00 PM 7:00 PM

Attendees: (morning) Jill Ostendorp, Rhonda Jones, Lara Safa, Gail Kronick, Beth Hare, Kim Sabatini
Tracey Pastor, Dawn Henry, Melisa Fenner, Gina Jones, Angel Rowley, Kim Schaffer,
Jill Wells, Karen Pettit, Liz Dudley, Denise Herman.
(evening) Jill Ostendorp, Rhonda Jones, Lara Safa, Gail Kronick, Beth Hare, Kim Sabatini,
Harry Reynolds, Lisa Walton, Stacy White, Kim Clithero, Genaro Sanchez, Lori El-Afandi

Budget Report (proposed)

Beginning Balance as of 5/31/11	\$33,692.97
Total Proposed Income:	\$73,750.00
Total Proposed Expenses	(\$95,010.00)
Subtotal	\$12,432.97
Cash Reserves 2011/2012	\$15,000.00
Proposed Bal, Forward 6/1/12	\$27,432.97

Rhonda Jones reviewed the following after asking for questions:

1. Fundraiser goal is \$15,000.
2. Gifts to school TBD based on fundraising results

3. PTO discretionary: a general meeting vote is required for any amount over \$250
4. 501c3 donations are tax deductible
5. PTO Compassion Fund is an adjustable line item, based on need and PTO revenue
6. Responded to questions of why a \$15,000 reserve is necessary
 - * Many start up expenses such as teacher education, student folders & agendas, Weekly Readers etc. must be paid for before any fundraising has occurred
7. Budget approval vote passed unanimously (both AM & PM)

Principal Report

- a. New hallways complete, old internal doors yet to be removed
- b. Resolving alarm program issues which are limiting weekend access for teachers
- c. Marquee update / still having issues repair completion estimate 9/16
- d. Open positions : cafeteria=1 , playground=2 (5 days a week 10:30-12:30)
- e. Play ground to be locked during school hours, nights & weekends. Parents advised to contact KSD for "facility use permit"

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Proposals / New Business

- a. Teacher Continuing Ed.: \$350.00 requested by Ms. Bauer for Writing Workshop.

(Voted and passed)

- b. PTO Website: Board requested \$250.00. To design new web page and hosting to better communicate with parents. Mr. Genaro Sanchez offered to put together a proposal and submit it to the board for review.

(Voted and passed)

Committee/ Activity Updates

- a. Spirit Wear – (Dawn Henry) Sizes very limited, will not be ordering additional sizes
- b. Buzz Book – Distribution by 9/30 (Ms. Pastor advised to increase the order w/ district in order to provide 2 household families w/ 2 copies
- c. Stay at Home Fundraiser – (Jill Ostendorp) This fundraiser needs to provide 40% of PTO Operating Budget. This event must be heavily promoted in order to fund the needs of the teachers, students & school community. Does not apply to AZ tax credit of \$250. - \$400. , this will be stated in the next edition of the Sizzle
- d. Year Book – (Gail Kronick & Kim Tussing) will be hard cover and cost \$20. Picture takers needed for all classes. Suggested parent photographers use “Big Files.com” to send in pictures. Love lines and 5th grade Biographies will stay the same as past years
- e. Fall Festival/Pumpkin Walk – (Jill Ostendorp & Melissa Fenner) Discussed whether to have during day to save money on lights. Also discussed whether to encourage costumes (these issues were tabled for the Festival committee to decide). Parent volunteers will be asked to take ½ hour volunteer shifts.
- f. Turkey Trot (Beth Hare , Chair Person needed)
- g. Book Fair – (Terri Keaton & Helen Baker additional co-chair needed)

Scholastic Books has moved to Buckeye, Terri will check to see if they can deliver books to the school during fair