

**MINUTES OF KYRENE DE LA SIERRA GENERAL MEETING**  
**Meeting Date: Tuesday, May 10, 2011**

**CALL TO ORDER**

A Kyrene de la Sierra PTO General meeting was held in Computer Lab at Kyrene de la Sierra in Phoenix, AZ on May 10, 2011. The meeting convened at 9:06 am: President Cheryl Smith; Vice-Presidents- Liz Dudley and Patti Tollefson; Secretary, Jill Ostendorp; Principal, Tracey Pastor; Incoming Co-Secretary, Emily Wu; Incoming Communications Coordinator, Gail Kronick; Incoming Vice President, Kim Sabatini; Incoming Volunteer Coordinator, Beth Hare, and Parents: Teresa Lederer, Helen Baker, Gina Jones, Nicole Evans, and Denise Trueman.

**CONSTRUCTION UPDATE**

David Wheeler, District Facilities Supervisor reviewed construction plans which the contractor has indicated will be complete prior to the start of the 2011/2012 school year. Wheeler explained that the strategic plan for the district use of Capital Improvement Plan and Bond funds strongly focused on safety and security improvements. Schools, including Sierra, have a number of classes that only have entrances through other classes or directly outside. In the event of lockdown, there are security issues with students having to go through other classrooms just to get to the bathroom. The school district website will have a "Construction Update" button under the Facilities section that will provide up to date information on construction progress.

**Action Item:** It was noted that construction plans necessitate moving the PTO storage shed shortly after school is out.

**INTRODUCTIONS**

Jill Ostendorp introduced the incoming PTO board members.

**APPROVAL OF MINUTES FOR GENERAL MEETING HELD ON APRIL 12, 2011**

Tracey Pastor noted two minor corrections to the minutes: 1) Attendance for AIMS testing was not quite "perfect" and 2) School Webpage redesign may not be complete by the 1<sup>st</sup> day of school. Teresa Lederer moved to approve minutes with Tracey's changes and Kim Sabatini seconded this.

**BUDGET REPORT**

Jill Ostendorp reviewed the Treasurer's Report for the 6/1/10 – 5/8/11 reporting period which shows:

Beginning Balance:	\$34,183.75
Income:	42,014.02
Expenses:	(32,916.83)
Ending Balance (As of 5/2/11):	\$43,280.94

**PRINCIPAL'S REPORT**

- Volunteer Recognition Breakfast. Tracey reported that RSVPs are still coming in.
- Summer Construction. (Covered during discussion with David Wheeler, above.)
- Kindergarten Experience Success. Reviewed some of the activities planned during Kindergarten Orientation.

## **PROPOSALS/NEW BUSINESS**

- Board approved \$50 gift card for Marquee designers, Russ and Ruth Wall

## **COMMITTEE/ACTIVITY UPDATES**

- Native New Yorker Fundraiser - \$406.95
- School Cents - \$250 Gift Card must be used by May 25<sup>th</sup>. See Action Item below.
- Book Fair – BOGO. This will run from Tuesday 5/17 through Friday 5/20. See Action Item below.
- 5<sup>th</sup> Grade Celebration. Committee has activities that involve water activities, needs to borrow hoses and is seeking donated sponges.
- 20<sup>th</sup> Anniversary. Teresa indicated that the celebration is scheduled for Friday, September 23<sup>rd</sup>. Looking into National Pizza Parties which bakes pizzas on-site and charges \$3.50 per person with 100 confirmed guests. 20<sup>th</sup> Anniversary pencils will be distributed by teachers. The budget sought is \$4,000 which will cover materials for an art project (tiles), banners, new time capsule, replacement time capsule, a 20th Year Celebration plaque, decorations, and possibly a big screen for viewing the proceedings.

**Action Item:** Cheryl and Tracey to work together to determine use of funds from School Cents \$250 Gift Card.

**Action Item:** Scholastic to provide Summer Reading Lists for book fair if available.

## **RED FOLDERS**

Jill indicated Committee Chairs need to complete "Red Folders" and return to the Board Liaison (for their respective committees) OR to the PTO Mailbox.

## **ADJOURNMENT:**

Meeting adjourned at 10:00 AM