

Kyrene de la Sierra

PTO Board Meeting

September 9, 2015

Meeting called to order: 8:14am

Attendees: Lisa Conner, Shannon Reagan, Niccoli Anderson, Mitch Klann, Amanda Holtom, Kimberly Tussing, David Allison, Tara Bellino, Robin Carey

August Minutes Approved: Shannon moved to approve August 2015 Board Meeting Minutes. All attendees approved the minutes. Shannon reviewed with Amanda what she previously did with past approved minutes.

Introductions: Shannon introduces Robin Carey, interim Secretary until formal vote and approval at next PTO meeting. Jay Gandee not in attendance at the meeting. Robin introduces herself.

Treasury Report: Kimberly Tussing

Beginning Balance: \$40,708.41

Total Income: \$1,468.91

Total Expenses: \$10,082.29

Ending Balance: \$32,095.03

- Kimberly reviews income and expenses to date. Reports not much going on right now.

Principal Report: Lisa Conner

- Mrs. Conner manages and balances the budget of Kyrene de la Sierra this year to include the \$80,000 cut to the school. Previous years the schools budget was balanced by the Kyrene School District. This years budget divvied up in four quarters. The entire staff has a say in the budget. Our schools \$80,000 budget cut was the second largest in the district. The district uses a formula to decide the budget cut amounts. Since our numbers have things like lowest free lunch ratio and not a high transient population we took a large hit.
- Staff decided to cut the current M&O budget from \$15,000 to \$5,000 this year. Current M&O balance has \$9,000.
- Tax credit balance is currently \$37,000.
- One of the largest expenses of teachers is the printers in their pods. Cost is 3-4X higher than the cost of printing from the copier in the workroom. Workroom copier is \$65 flat fee per month. Some teachers spend \$200-300/month on pod toner. The school will most likely spend \$2600 this year on printing. Mrs. Conner discussed the different ways the teachers could utilize the workroom copier and that they've been trained. P.T.O.'s gift of \$6000 will all be used this year. Toner must be purchased through the District and the company the school is in contract with. P.T.O. could manage a donation jar/ bucket and write a check to the school.
- Watch DOGS started this week.
 - Shannon reviews comments from yesterdays Watch DOGS. The overall feedback was that he didn't feel as if he got to spend any time with his children. He was concerned for the "new" Watch DOGS impression if their experience was going to be the same as his.

New Business: Shannon Reagan

- Proposal from math literacy coach: Add \$75 to class materials budget. No resources budget in the original budget. Attendees approve.
- Yellow Fliers: Monthly cost is \$7.80. Feedback is good. Next flier to be neon yellow.
- Facebook: “Liked” drawing winner liked her gift. If Facebook is “liked” and shown to PTO they receive free BINGO card. Discussed Facebook as a marketing option.
- APEX is coming up. They will be at the next teacher meeting and BINGO night. Help will be needed only the day of. Otter Pops after might be approved for an afterwards treat. Mrs. Conner is working on approval.
- Cash Reward Promotion: Discussed with Mrs. Conner the limitations for class rewards.
- Communications Review: Shannon is sending all chair people an email with high points and info. for each event. Most chair people have chaired their event previous years. Still in need of 5th Grade Celebration and Yearbook Chair. Mrs. Conner mentions 5th Grade teachers would love to be involved in the 5th Grade Celebration.

Fall Festival: Mitch Klann

- Vendors are all lined up: Water and Ice, Chic-fil-a, Water 'n Ice and Yoasis are all lined up. Concerns with Chic-fil-a's supply and if they run out. Another food option is requested. Mitch is following up with them. Wrist bands are unlimited bounce houses and carnival games. Tickets are only needed for cake walk. Money is only needed for food. Last years photographer might do it again this year. Pre-bagged cotton candy is going to be added to the food list and sold by Student Council. Lisa is following up. A volunteer sheet for Fall Festival will be at BINGO Night. Reusable signs for cake walk and carnival games are needed. Marketing and banners should be planned out over the summer so they're not last minute. Lights on the ramada didn't work out very well last year so we probably won't do it again this year. Costume contest will continue this year.

Restaurant Night: Mitch Klann

- UnWined has been unresponsive and Texas Road House has contacted Mitch to do a restaurant night. Texas Road House donates 10% opposed to the 20% other restaurants donate. He is going to switch UnWined's current date of May to Texas Road House. Peter Piper Pizza has been a profitable night previously. Request was made to find a time to use them. Chipotle comes with prepackaged burritos. Mitch is going to contact Chipotle to see if they would be a good addition as a Fall Festival vendor. The idea of two different nights in one month is liked. Amanda mentions Altadena's National Junior Honor Society could be a good volunteer option for Fall Festival.

BINGO Night: Niccoli Anderson

- BINGO Night is ready and has lots of volunteers.

APEX: Niccoli Anderson

- Teachers get back 10%. Shannon asks Mrs. Conner the best way to divide up the money between the teachers.

Spirit Wear: Shannon Reagan

- The orders have been placed. The due date was extended for a week due to continuing orders coming in. Kids are told to wear red on Fridays if they don't have a Sierra shirt. There is concern with the "bling lady" coming through. Bee Coupons handed out in cafeteria if they are wearing red or Sierra shirts on Friday's.

Picture Day: Shannon Reagan

- Picture Day is on October 1st. We're using the same company as last year. Some volunteers are needed. All volunteers are given a \$25 picture coupon for volunteering. Board pictures are still needed.

5th Grade Celebration: Shannon Reagan

- Tara would like a reusable "volunteer here" banner with the Sierra logo. Shannon and Niccoli think there is one of them in the PTO room.

Yearbook: Kimberly Tussing

- Theme and logo still needed. Our theme this year is Hawaiian. Mrs. Conner will think about the theme. Still would like to do 5th Grade cover competition. Email to go out for the need of a chair.

Watch DOGs: Shannon Reagan

- Mathew asked if there is a place the kids could hang out during the presentation. This is possible if a parent was to supervise. Pizza Night was a huge success. The RSVP via email was a good idea and helped with accuracy of attendees. Too many pizzas were ordered this year. They felt this year was the most organized year. Most of the schedule was filled up that night. September 18th is the last day to order shirts. Pizza night was a huge success.

New Family Breakfast: Shannon Reagan

- Vikki and Harmony did an amazing job with the breakfast and reference book. A suggestion for next year is to do only one at Curriculum Night. This breakfast had a nice turn out.

Student Directory: Shannon Reagan

- This year was a four column layout. We had about \$200 in advertising which almost covers the cost to print it. Next year Monica recommends starting off doing most of the registering online to help prevent duplication - and then send out the paper forms.

PSC Meeting: Shannon Reagan

- Denise Allen attends the meetings. They discussed the need for a new Superintendent. Two State Legislators attended the meeting. Annual Report and Blueprint are now accepted as a "living breathing document". Custodial issues are being resolved and the district is returning to the previous company used. AIMS and AZ Merit- our district is 15- 20% above the state average.

Meeting Adjourned: 9:33am

Submitted by:

Robin Carey

Sierra PTO Co-Secretary

September 2015