

Kyrene de la Sierra
P.T.O. General Meeting Minutes
April 22, 2014

Meeting called to order: 9:06am

Meeting Adjourned: 10:16am

Attendees: Mrs. Connor, Monica Gellman, Melissa Lien, Dee Hruschka, Kristin Ito, Chris Zaenglein, Shannon Reagan, Liz Hill, Margo Lipari, Bethany Brown, Brittny Strubbe, Harmony Hess, Vickie Ricks, Cristina Carter, and a guest representative from Zoe's Kitchen

Previous Meeting Minutes: Melissa Lien moved to approve the March minutes. Minutes approved by all attendees.

Treasury Report: by Shannon Reagan

Beg. Balance: \$28,853.71
Total Income: \$29,129.90
Total Expenses: \$25,713.91
Ending Balance: \$32,269.70

- Shannon reviewed the expense and income changes between March 4th and April 7th with all attendees.

Principal's Report: by Mrs. Connor

- **Volunteer Tea** – There will be a Tea celebrating parent volunteers on Tuesday, May 13th at 4:30 before Gallery Night.
- **A+ School of Excellence by the Arizona Education Foundation** - There are plans for Sierra to apply for the Arizona Education Foundation's A+ School of Excellence Program. Together, Mrs. Connor and her staff, are laying the groundwork to achieve this award. It's expected that Sierra will be ready to start the application process in August of 2015. Some required criteria for approval include the current Principal being in place for at least one year, a strong P.T.O., an active school mission statement, an implemented positive behavioral plan, and some beautification projects in and around the facility. Parents are directed to <http://azedfoundation.org/> to learn more about this award.
- **Changes to Specials for the 2014/15 School Year** - The Kyrene School District Board has voted to restore some funding to Specials for next year. Each Special (such as P.E., Art, & Music) will be increased from 45 to 50 minutes per week. It has not yet been determined if each Special will still be held once a week or split into twice a week with a shorter period for each.

Proposals:

- **Music Newsletters** – Mrs. Kilgard has submitted a pending proposal for \$125. It requests the PTO to pay for a "weekly reader" type of newsletter related to music for Sierra students.
- **FunShine Committee** – Mrs. Milbourn has submitted a pending proposal for approximately \$200 asking the PTO to cover the cost of appetizers for a teachers and staff end-of-the year event.

New Business:

- **Guest Speaker from Zoe's Kitchen** - A representative from Zoe's Kitchen, a restaurant chain slated to open on May 22nd in the Casa Paloma Shopping Center on Ray Road, presented an overview of their various community programs. They offer Restaurant Nights, an Artwork Auction Program, and Fundraiser Nights with meal pickups at schools. As an added bonus, he will be ordering free entrée cards that will be sent home with each Sierra student. The PTO is encouraged to tap into their Community Give Back programs to fundraise for Sierra. He can be reached at chandler@zoeskitchen.com or 480.395.2002.

- **PTO Board Elections** – Kristin Ito moved to approve the nominated slate of PTO board candidates for the upcoming school year. The motion was seconded by Harmony Hess. The slate was approved by all attendees. The PTO board for the 2014/15 school year is noted below and will begin their tenure on May 1st:

President:	Monica Gellman
Co-Vice Presidents:	Niccoli Anderson & Mitch Klann
Treasurer:	Shannon Reagan
Co-Secretaries:	Amanda Holtom & Pamela Lang
Volunteer Coordinator:	Bethany Brown
Communications Coordinator:	Liz Hill

- **Passive Income Sources** – With passive income on the decline, several ideas were suggested by various attendees to increase this income venue. Suggestions included looking into the Amazon and Kohl's online shopping and gift card programs, the Schoola clothing drive, a school gallery night Auction, and further promoting the Kyrene Foundation's raffle that kicks back money to the school of choice for each ticket purchased.

Committee Updates:

- **Movie Night** – Shannon Reagan
 - This event appears to be under budget; the financials are being finalized.
 - Roughly 100 reams of donated paper were collected.
 - Cash donations were approximately \$325.
 - Over \$300 was generated from concessions.
 - Suggested changes for next year include addressing long lines for snow cones, extending the time request for custodial needs, selling pizza by the slice, and possibly looking for a screen rental company which offers a larger screen size.
- **Staff Appreciation** – Monica Gellman
 - This 'Super Hero' themed event will be the first full week of May.
 - Several email promotions have been sent out. Backpack fliers are going home this week.
 - Parents are asked to have their children write a thankful note to their teachers, including Specials teachers, using the Super Hero template. All notes should be sent back to school in an envelope addressed to the PTO.
 - Daily meals have been organized for staff.
 - More gift cards are needed to insure each staff member receives one.
- **Spring BOGO Book Fair** – Harmony Hess
 - This 'Fiesta' themed event will be Tuesday, May 13th through Friday, May 16th. It will be held in room 11.
 - Set up will be on Monday the 12th.
 - Classrooms will again have a designated shopping day during their lunchtime recess.
 - Classrooms assigned to the first shopping day on Tuesday will be allowed a special preview day with their teachers on the day before (Monday, May 12th) to ensure they are aware of the event.
 - Teachers with a Tuesday shopping day will be asked to send a Book Fair reminder email home to parents.
 - The Book Fair will also be open to families for one hour after school hours Tuesday through Friday.
- **Committee Recruitment** – Monica Gellman
 - Student Directory is in need of a chairperson. This position can be done from home.
 - Family Fun Night is in need of a co-chair to help Denise Herman.
 - Holiday Shoppe is also in need of a chairperson.
 - PTO Online Store needs a chairperson. This position can be done from home.

- **5th Grade Promotion** – Vickie Ricks
 - Payment has been received from all 119 5th grade students for the Promotion event.
 - The DVD is in the works. Students are being interviewed via film about what they will be when they grow up, which will also be included on the DVD.
 - The celebration day t-shirts have been ordered through Becky at Axis Apparel.
 - Vickie anticipates needing limited volunteers for the celebration day on Tuesday, May 20th, but will send out a SignUpGenius email to line up volunteers as needed.
 - Vickie suggested that the payment request form be updated next year to clarify information collection.

- **Supply Packs** – Margo Lipari
 - Supply packs are available now for purchase, online only, for next year. Parents should visit www.epipacks.com and enter Sierra’s school ID (KYR007).
 - The product offerings have been further tailored to teacher’s requests.
 - Allyson Bruzas was also able to streamline the costs by about 10%.
 - The deadline to order is Monday, June 9th.

- **Yearbook** – Melissa Lien
 - The yearbook order has been placed and is expected to arrive soon.
 - 525 books were purchased and 455 of those have been pre-sold, leaving roughly 60 still available for sales.

“Respectfully Submitted”

Chris Zaenglein, April 22, 2014

Chris Zaenglein

Margo Lipari, April 22, 2014

Margo Lipari